



State of Florida

# Okaloosa County Board of County Commissioners

Human Resources & Risk Management Department

## Okaloosa County Leadership Institute Application

**Step 1:** Complete the following application for the Leadership Institute Program.

**Step 2:** Attach a letter of recommendation from your supervisor to the completed application.

**Step 3:** Return the completed 2-page application and letter by email to [bautry@myokaloosa.com](mailto:bautry@myokaloosa.com) or to the Human Resources office no later than Wednesday, June 18, 2025.

**The sessions will be held at Northwest Florida State College campus.** Sessions will begin at 8:30 AM and be approximately two (2) hours long.

**Participants must be able to attend the first session and commit to attending at least four (4) of the five (5) classes overall.**

The classes are scheduled for the following dates:

Session 1 – Thursday, August 7 <sup>th</sup>	8:30-10:30 AM
Session 2 – Thursday, August 21 <sup>st</sup>	8:30-10:30 AM
Session 3 – Thursday, September 18 <sup>th</sup>	8:30-10:30 AM
Session 4 – Thursday, October 16 <sup>th</sup>	8:30-10:30 AM
Session 5 – Thursday, November 6 <sup>th</sup>	8:30-10:30 AM

Applicant Name: \_\_\_\_\_

Applicant Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Department: \_\_\_\_\_ Title: \_\_\_\_\_

Work Phone: \_\_\_\_\_ Work E-mail: \_\_\_\_\_

Supervisor Name: \_\_\_\_\_

Supervisor Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Director Name: \_\_\_\_\_

Director Signature: \_\_\_\_\_ Date: \_\_\_\_\_



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## Okaloosa County Leadership Institute Application

**Primary Current Responsibilities:**

**List Significant Education and Training Received:**

**What do you consider to be your most valuable professional skill? Please describe in 3-4 sentences.**

**Why do you want to participate in the Leadership Institute Program? Please describe in 3-4 sentences.**