



Permit Guide for Town of Shalimar

Department of Growth Management

May 2025

Town of Shalimar contact person: Tom Burns, Town Clerk at 651-5723

All Building Permits and Stand Alone Sub Permits need to go to the Town of Shalimar and receive a Town of Shalimar Permit before any plan submittals, building permits or stand alone sub permits can be issued.

1. Owner and/or Builder must show proof of a Town of Shalimar permit.
2. Sub Permits that are attached to a Building Permit do not have to have a Town of Shalimar permit because the Contractor of record has completed this task for the job.
3. Certified Foundation Surveys must be approved (signed) by the Town of Shalimar and the original brought to the Growth Management Department before a C.O will be issued. We will allow a signed faxed copy of the survey to get an inspection, but the approved original must be received before a C.O. can be issued.
4. For final inspections for new construction (sfd & cis) the Growth Management Department will call the Town of Shalimar to let them know a final inspection has been requested. The Town of Shalimar inspects the drainage, sidewalks and setbacks. They will issue an approval letter to the Growth Management Department.
5. Addresses are assigned by the Town of Shalimar.
6. For new construction, the Water & Sewer Taps fees will need to be paid to Okaloosa County Water & Sewer. A backflow inspection will be required by the Water & Sewer Department.
7. Fire Impact Fees must be paid to Ocean City Wright Fire Department.

Town of Shalimar Streets:

Avalon Lane	Clifford Road	Mande Court	Sara Drive
Barron Court	Dana Court	**Old Ferry Road	Shalimar Drive
Brande Court	Eglin Parkway	Palm Shores Drive	Snug Harbor Drive
*Carl Brandt	Erwin Fleet Road	Plew Avenue	Sunset Bay Court
Cherokee Road	Gardner Drive	Richbourg Avenue	

*Only #2 Carl Brandt is in the Town of Shalimar. All other addresses on that street are in Okaloosa County.

**Only the even addresses on Old Ferry Road are in the Town of Shalimar. All other addresses on that street are in Okaloosa County.

After receiving approval for the proposed project from the Town of Shalimar, see the respective Okaloosa County Department of Growth Management Permit Guide for additional requirements needed for permitting.

***Some circumstances may require additional information to be submitted prior to a building permit being issued.**

For further information, please contact one of our offices:

1250 Eglin Pkwy N, Suite 301
Shalimar, Florida 32579
850-651-7180

812 E James Lee Blvd (US 90 E)
Crestview, FL 32539
850-689-5080